

Montevallo, Alabama,

May 26, 1922.

To the Governor and the Board of Trustees,

Alabama Technical Institute and College for Women:

Dear Sirs:

I respectfully submit the following report for the session 1921-22.

The work in the various classes has come up to the usual good standard that has been maintained by the institution, and the health of the students has been excellent. There have been no serious cases of illness and there have been no epidemics. The watchful care of the physician, the physical training given all students, the excellent dietary of the culinary department, and the splendid sanitary regulations have served to promote health and to prevent disease. In these particulars the college has had an almost ideal experience this year.

COURSES OF STUDY.

All students entering college this year were required to begin the four year course for a degree in home economics or a three year course for graduation in other subjects. Some who had already begun a three year course did not return because they preferred to spend two years at the college from which they will receive a degree. However, the freshman is by far the largest class and has more than one-half of the college students, which indicates that the pupils and patrons desire the higher standard.

In accordance with your instructions, the four year course in all subjects has been prepared for publication in the next catalog to be put into effect fully when the income is increased sufficiently for this purpose. A two year teacher training course is also announced, the aim of which is to prepare teachers for the elementary grades.

THE STATE COUNCIL.

The State Council of Education was recently organized, and a committee, consisting of the Superintendent of Education, the vice-chairman of the council, and the presidents of the three colleges, was appointed to consider the coordination of college work in Alabama and report to the council at a future meeting.

As to the place Montevalle should fill in the college system of the state, I am convinced that full college courses should be given here and that the great majority of the people want such a college for their daughters. ✓

THE GRADUATING CLASS.

Seventy-two students will be graduated this year, sixty-nine on May 29 and three in July. Of the sixty-nine, Miss John William Bridgen, of Enterprise, will receive the bachelor of science degree in vocational home economics. She will be the first to receive a degree from this college. Thirty-six are awarded the three year college diploma and thirty-two, the two year college. Ten students are completing the one year college course in commercial subjects.

TEACHER TRAINING WORK.

This college is designed for the general education of young women, but, from the number of teachers' certificates to be issued - sixty-three - it will be seen that teacher training has become an important and necessary factor in the work at present. The training school must, therefore, be strengthened so that supervised practice teaching may be given in all grades in both elementary and high school.

A teacher of vocational home economics was employed for the county high school at Columbiana, and members ✓

of the graduating class in home economics were sent there for a month each to teach. This has given those pupils valuable experience in teaching.

QUARTER SYSTEM ADOPTED.

The courses of study for next session have been arranged on the plan known as the quarter system. The summer school is extended to twelve weeks, being now of equal length with other terms, and as far as possible will offer courses of study like those in the regular session.

This plan has already been adopted in many institutions throughout the country. In all of them three quarters, or nine months, still count as a scholastic year. Many students cannot go to college more than three or six months in a year. This plan will enable them to continue in a systematic way for graduation.

THE NEW LIBRARY.

Work on the new library building is progressing satisfactorily. The contract calls for the completion of the building August 9. It appears now that it will be ready for use in September.

A NEW COTTAGE.

The architect has plans prepared for a president's residence and a professor's cottage. The former is estimated to cost about \$12,000.00, the latter about \$5,000.00. The insurance money available is \$9,000.00. The cottage and all necessary appurtenances can be kept within the \$9,000.00. It will be necessary to borrow some money to erect the president's residence.

DAIRY AND FARM REPORT.

A copy of this report for the past twelve months was recently mailed to each trustee.

The greater part of the farm was rented January 1, 1921, and the rent is paid in feed for the use of the dairy.

During the war period, the cost of running the dairy was very heavy. The price of milk was advanced to sixty cents per gallon, which, however, was less than the price at which milk was sold in other places. Last June the price was lowered to forty cents.

With the accrued profits seven high bred, registered cattle were bought, pastures have been enlarged and greatly improved, and some fences built. The old sterilizing plant is unsatisfactory and is causing a decay of the building. A new plant is necessary. The room for this purpose is now being erected. It is made large enough for a lecture room to be used for giving a course of study in dairying. It will cost about \$1,000.00, and will be paid for out of the profits of the dairy.

On July 1 the price of milk will be fixed at thirty cents for the next year.

REPORT OF THE STATE EXAMINER FOR 1920-21.

A copy of this report has been mailed to each trustee. The indêbtedness during that year was reduced \$1,233.55. We are confident there will be a similar reduction this year.

The examiner recommends that the fiscal year be changed to close August 31, in order that the summer quarter may be included in the yearly report. I think this is a wise suggestion, and am making this report upon that basis.

Adopted



BUDGET FOR JULY AND AUGUST 1922.

Estimate of expenses for July and August 1922.

Salaries	\$3,000.00	
Office Supplies	400.00	
Bulletins	400.00	
President's Traveling Expenses	100.00	
Land Account	200.00	
Maintenance	700.00	
Grounds	350.00	
Repairs and Improvements	3,000.00	
Insurance	<u>2,205.00</u>	\$10,355.00
Summer School		<u>3,000.00</u>
		\$13,355.00 ✓

BUDGET FOR SESSION SEPTEMBER 1, 1922, to AUGUST 31, 1923.

Income:

Appropriation	\$59,583.34	
Interest on Land Fund	<u>21,306.96</u>	\$80,890.30

Expenditures:

Insurance	4,771.60	
Insurance of \$25M on Library Building	602.50	
Office Supplies	1,250.00	
Bulletins and Advertising	1,200.00	
President's Traveling Expenses	500.00	
Pay University of Alabama	2,280.00	
Care of Grounds	2,000.00	
Land Fund	1,300.00	
Miscellaneous Maintenance	<u>4,000.00</u>	\$17,904.10

Balance to cover Salaries, Summer

School, Improvements, and Special Repairs	<u>62,986.20</u>
	\$80,890.30

CHANGE OF DATE FOR COMMENCEMENT.

It is practically impossible to hold students for commencement. Many of the girls who serve in the dining room and elsewhere desire to leave as soon as they are through with examinations. For these reasons, I recommend that commencement exercises be held next year one week before the end of the session.

CHARGES FOR STUDENTS.

Hopkins
I recommend that the charges for students for next session remain as they were during the present session.

ROOM RENT FOR SESSION 1923-24.

Some rooms in the dormitory are more desirable than others, causing dissatisfaction among the students, because our charges have been the same for all. In my opinion, if lower charges were placed on the undesirable rooms and higher charges for the others, much of the dissatisfaction would cease. I recommend that the president be authorized to arrange a schedule of prices for rooms for the session 1923-24.

Respectfully submitted,

T. W. Palmer,
President.

